

Minutes
Budget / City Council Meeting
Tuesday, May 4, 2021

The monthly meeting of the Mullins City Council was held Tuesday, May 4, 2021 at 6:00 P.M. The following were notified of the time, date, and place of the meeting: Mayor Robert L. Woodbury and Members of City Council, the City Staff, and the press. Present at the meeting were the following: Mayor Robert L. Woodbury, Mayor Pro Tem Pat Phillips, Council Members: Carolyn Wilson, Andre Campbell, M. Christian Phillips, Eddie Kitchen, Terry Davis, Interim Administrator Holly Jackson, City Clerk Felicia Sawyer, and many others.

1. Call Meeting To Order & Welcome: Mayor Woodbury called the meeting to order and welcomed all present.

2. Disclosure that local media has been informed of meeting pursuant to South Carolina Freedom of Information Act: Mayor Woodbury stated the local media had been contacted regarding the time, date, and place of the budget meeting for May 4, 2021.

3. New Business: 3.

(a) Budget Discussion

Interim City Administrator Holly Jackson provided Mayor / Council with requested budget sheets and recommended budget sheets with proposed budget cuts. Discussion was held on the proposed budget item cuts and recommendations were made by Mayor and Council. A copy of the proposals are attached.

Council Member Carolyn Wilson was excused at 6:20 PM. Council Member Kitchen was excused at 6:40 PM.

Mayor Woodbury reminded everyone about the Clean Neighborhood Initiative Cleanup Day on Saturday, May 8th at 10:00 AM. Council Member Davis COVID shots will be given Saturday at Little Pee Dee Manor from 9-2. Davis also state Juneteenth will be celebrated on June 19th at Smith Haven Park.

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4. Adjournment:

Mayor Pro Tem Phillips made a motion to adjourn. Council Member Davis seconded the motion. The meeting was adjourned at 7:30 PM.

Robert L. Woodbury
Mayor

ATTEST:

Felicia J. Sawyer, City Clerk

**City of Mullins
2021-2022 Budget**

REQUESTED

	General Fund	Hospitality Tax Fund	Capital Fund	Combined Total
Revenue	\$ 4,200,000.00	\$ 189,892.00	\$ -	\$ 4,389,892.00
Fund Transfers	\$ 74,892.00	\$ -	\$ -	\$ 74,892.00
Allocation from Reserves	\$ 619,103.00	\$ -	\$ 435,578.00	\$ 1,054,681.00
	\$ 4,893,995.00	\$ 189,892.00	\$ 435,578.00	\$ 5,519,465.00
Expenses				
General Government	\$ 950,773.00			\$ 950,773.00
Police	\$ 1,586,403.00			\$ 1,586,403.00
Court Administration	\$ 43,930.00			\$ 43,930.00
Fire	\$ 1,018,728.00			\$ 1,018,728.00
Street & Beautification	\$ 905,634.00			\$ 905,634.00
Maintenance	\$ 47,062.00			\$ 47,062.00
Recreation	\$ 266,573.00			\$ 266,573.00
Museum	\$ 74,892.00			\$ 74,892.00
Transfer out to Capital Fund	\$ -			\$ -
Mullins Chamber of Commerce		\$ 7,500.00		\$ 7,500.00
Golden Leaf Festival		\$ 5,000.00		\$ 5,000.00
Channel 8 Advertising		\$ 15,000.00		\$ 15,000.00
PD Regional Transportation Authority		\$ 5,800.00		\$ 5,800.00
NAACP Freedom Fund Banquet		\$ 600.00		\$ 600.00
Wildlife Action		\$ 2,000.00		\$ 2,000.00
BBQ Cook Off		\$ 1,500.00		\$ 1,500.00
Transfer to GF for Museum Expenses		\$ 74,892.00		\$ 74,892.00
Debt Service on Park Bond (Principal)		\$ 55,000.00		\$ 55,000.00
Debt Service on Park Bond (Interest)		\$ 22,600.00		\$ 22,600.00
Fire			\$ 169,957.00	\$ 169,957.00
Recreation			\$ 8,000.00	\$ 8,000.00
Maintenance			\$ 8,000.00	\$ 8,000.00
Police			\$ 45,996.00	\$ 45,996.00
Street & Beautification			\$ 203,625.00	\$ 203,625.00
Total Expenses	\$ 4,893,995.00	\$ 189,892.00	\$ 435,578.00	\$ 5,519,465.00

City of Mullins
2021-2022 Budget

RECOMMENDED

	General Fund	Hospitality Tax Fund	Capital Fund	Combined Total
Revenue	\$ 4,200,000.00	\$ 189,892.00	\$ -	\$ 4,389,892.00
Fund Transfers	\$ 74,892.00			\$ 74,892.00
Allocation from Reserves	\$ 218,820.00	\$ -	\$ -	\$ 218,820.00
	\$ 4,493,712.00	\$ 189,892.00	\$ -	\$ 4,683,604.00
Expenses				
General Government	\$ 867,899.00			\$ 867,899.00
Police	\$ 1,540,414.00			\$ 1,540,414.00
Court Administration	\$ 43,302.00			\$ 43,302.00
Fire	\$ 636,877.00			\$ 636,877.00
Street & Beautification	\$ 878,716.00			\$ 878,716.00
Maintenance	\$ 47,062.00			\$ 47,062.00
Recreation	\$ 265,311.00			\$ 265,311.00
Museum	\$ 74,892.00			\$ 74,892.00
Transfer out to Capital Fund	\$ -			\$ -
Mullins Chamber of Commerce		\$ 7,500.00		\$ 7,500.00
Golden Leaf Festival		\$ 5,000.00		\$ 5,000.00
Marketing & Branding		\$ 15,000.00		\$ 15,000.00
PD Regional Transportation Authority		\$ 5,800.00		\$ 5,800.00
NAACP Freedom Fund Banquet		\$ 600.00		\$ 600.00
Wildlife Action		\$ 2,000.00		\$ 2,000.00
BBQ Cook Off		\$ 1,500.00		\$ 1,500.00
Transfer to GF for Museum Expenses		\$ 74,892.00		\$ 74,892.00
Debt Service on Park Bond (Principal)		\$ 55,000.00		\$ 55,000.00
Debt Service on Park Bond (Interest)		\$ 22,600.00		\$ 22,600.00
Fire	\$ 13,457.00		\$ -	\$ 13,457.00
Recreation			\$ -	\$ -
Maintenance			\$ -	\$ -
Police	\$ 15,332.00		\$ -	\$ 15,332.00
Street & Beautification	\$ 110,450.00		\$ -	\$ 110,450.00
Total Expenses	\$ 4,493,712.00	\$ 189,892.00	\$ -	\$ 4,683,604.00
	\$ -	\$ -	\$ -	\$ -

Total Over Revenue		\$ 1,054,681.00
General Gov	P/R	\$ (74,874.00) X Administrator
	Operating Ex.	\$ (8,000.00) general cuts
	Capital Outlay	\$ -
St & Beau	P/R	\$ (2,417.00) 4% vs 8%
	Operating Ex.	\$ (24,500.00) general cuts
	Capital Outlay	\$ (93,175.00) Sewer Equip @ ARC \$
Police	P/R	\$ (16,322.00) 6% vs 8%
	Operating Ex.	\$ (29,650.00) general cuts
	Capital Outlay	\$ (30,681.00) 2 vs 6 cars
Fire	P/R	\$ (231,700.00) VOL./X NEW/ 4% vs 8%
	Operating Ex.	\$ (150,150.00) X Driveway & Shelter/Ladder Truck @PDCCOG
	Capital Outlay	\$ (156,500.00)
Maintenance	P/R	\$ -
	Operating Ex.	\$ -
	Capital Outlay	\$ (8,000.00) X Vehicle
Recreation	P/R	\$ (1,262.00)
	Operating Ex.	\$ -
	Capital Outlay	\$ (8,000.00) X Vehicle
Court	P/R	\$ -
	Operating Ex.	\$ (628.00)
	Capital Outlay	\$ -
Museum	P/R	\$ -
	Operating Ex.	\$ -
	Capital Outlay	\$ -
		\$ 218,822.00

FIRE

COMPUTER OUTLAY

Item Requested	Description	Purpose/Justification	Cost Per Unit	Quantity Requested	Total Budget Request	Manager Recommendation
Desktop PC	Desktop PC	To replace laptop currently being used	800	1	800	
Comm Grade Copier/Printer	Large Capacity Copier/Printer	1 to replace small one at STA30	500	2	1,000	
					1,800	0

Manager Notes
Supplies & Minor Equipment
Supplies & Minor Equipment

MACHINERY & EQUIPMENT

Item Requested	Description	Purpose/Justification	Cost Per Unit	Quantity Requested	Total Budget Request	Manager Recommendation
Rescue Pumper	Rescue Pumper	Replacing Squad 1 and Eng 1	595,000			
Tanker Pumper	Tanker Pumper	Replacing Eng2 and increasing Water Flow	489,000			
Scott Air Packs	SCBAs used for interior Fire Suppression	Finish replacing the old Draeger Packs and supply aerial	8,000	6	48,000	
Skid Units and Misc. Equipment	Allow fire suppression on Brush Trucks	2 new brush trucks need skit units & misc equipment	17,000	2	34,000	
					82,000	0

Manager Notes
Listed twice
Listed twice

OTHER OUTLAY

Item Requested	Description	Purpose/Justification	Cost Per Unit	Quantity Requested	Total Budget Request	Manager Recommendation
Radio Base Stations	Base stations for Communications	Install Base station radios at Sta35 and Sta37	4,500	2	9,000	
Mobile Radios	Mobile radios for Admin2 and Truck30	Currently no communications in either truck Required for ISO	3,100	7	21,700	
Portable Radios	Handheld Radios for Personnel	Currently at a shortage of handhelds for Personnel Required	500	10	5,000	
HVAC Unit	HVAC for STA30	for communications for ISO 2,757	9,000	0	5,000	
New Pagers	Digital Programmable Pagers	Replace current unit	900	30	27,000	
		Alternative if shortage of funds for hand held radios				
					67,700	0

Manager Notes
already included in Maintenance to Bldg.

TRANSPORTATION

Item Requested	Description	Purpose/Justification	Cost Per Unit	Quantity Requested	Total Budget Request	Manager Recommendation
Possible Forestry Acquisitions	Service/Brush Trucks, Trailers, Sideslides		5,000	1	5,000	
					5,000	0

Manager Notes

DEBT SERVICE-PRINCIPAL

Item Requested	Description	Purpose/Justification	Cost Per Unit	Quantity Requested	Total Budget Request	Manager Recommendation
670506724	ABB LOAN	SCBA	13,009	1	13,009	0
	Community Leasing Partners	RESCUE PUMPER & TANKER PUMPER	91,027	0	0	0
					0	0
					13,009	0

Manager Notes
NO payment until 8/2022

DEBT SERVICE-INTEREST

Item Requested	Description	Purpose/Justification	Cost Per Unit	Quantity Requested	Total Budget Request	Manager Recommendation
670506724	ABB LOAN	SCBA	448	1	448	0
	Community Leasing Partners	RESCUE PUMPER & TANKER PUMPER	3,086	0	0	0
					0	0
					448	0

Manager Notes
NO payment until 8/2022