

**Minutes
Administrative Committee Meeting
Monday, October 22, 2018**

The Administrative Committee Meeting was held Monday, October 22, 2018 at 5:00 P.M. in the Raymond Pridgen Auditorium. The following were notified of the time, date, and place of the meeting: Council Chairwoman Pat Phillips, Council Member Carolyn Wilson, Council Member Robert Woodbury, the City Staff, and the press. Present at the meeting were the following: Council Chairwoman Pat Phillips, Council Members: Carolyn Wilson, Robert Woodbury, City Clerk Felicia Sawyer.

1. Call Meeting To Order & Welcome: Committee Chairwoman Pat Phillips called the meeting to order and welcomed all present.

Council Member Robert Woodbury gave the invocation.

2. Disclosure that local media has been informed of meeting pursuant to South Carolina Freedom of Information Act: Committee Chairwoman Phillips stated the local media had been contacted regarding the time, date, and place of the Administrative Committee meeting for October 22, 2018.

3. Executive Session: Council Member Woodbury made a motion to go into Executive Session. Committee Chairwoman Phillips seconded the motion.

4. Return to Open Session: Council Member Woodbury made a motion to Return to Open Session. Council Member Wilson seconded the motion.

No action was taken

5. Adjournment: Council Member Woodbury made a motion to adjourn. Council Member Wilson seconded the motion.

Pat Phillips
Administrative Committee Chairwoman

ATTEST:

Felicia J. Sawyer, City Clerk