

Minutes

City Council Meeting

Tuesday, October 8, 2013 – 6:00 p.m.

The regular monthly meeting of the Mullins City Council was held Tuesday, October 8, 2013 at 6:00 P.M. in the Miles Community Center. The following were notified of the time, date, and place of the meeting: Mayor William L. "Bo" McMillan and Members of City Council, the City Staff, and the press. Present at the meeting were the following: Mayor William L. "Bo" McMillan, Mayor Pro-Tem Patricia Phillips, Council Members: Jo Sanders, George Hardwick, Linda Schiavo and Carolyn Wilson, City Attorney Robert Corley, City Administrator David Hudspeth, Street Supervisor Tarus Gilchrist, Police Chief Mike Bethea, Fire Chief Robert Stetson, Smith Brooks – Kenneth Cobb & Co., Ravell Rogers, Jerry Jacobs, Eddie Page, Beth Davis, Jessie Catlett, John Turner, Curtis Godbolt, Penn Troy, Michael Jordan, Public Access TV and many others.

1. Call Meeting to Order & Welcome: Mayor McMillan called the meeting to order and welcomed all present. McMillan asked Police Chief Mike Bethea to lead everyone in the Pledge of Allegiance.

Invocation:

Council Member Carolyn Wilson gave the invocation.

Mayor McMillan noted Council Member Davis' health is continuing to improve.

2. Disclosure that local media has been informed of meeting pursuant to South Carolina Freedom of Information Act: Mayor McMillan stated the local media had been contacted regarding the time, date, and place of the regular scheduled meeting for October.

3. Approval of Agenda:

4. Consent Agenda:

- (a) Approval of Minutes September 10, 2013, City Council Meeting
- (b) Approval of Minutes September 10, 2013, Finance Committee Meeting
- (c) Approval of payment of monthly bills

A motion was made by Mayor Pro Tem Phillips to approve the consent agenda as presented. Council Member Schiavo seconded the motion. The motion was unanimously approved.

5. Presentation of FY 2012 Audit – Smith Brooks, Kenneth Cobb & Company, P.C.: Mayor McMillan recognized Smith Brooks, Kenneth Cobb & Company, P.C. Brooks noted the Finance Committee went over the Audit in detail last month. Brooks briefly summarized the Audit stating the opinions have not changed over the past few years. Mayor McMillan noted the Audit would be available on the website and at City Hall. McMillan also noted there would be a Town Hall meeting on October 22nd and at that time the public could address any concerns they may have. McMillan stated the funds from the State Treasurer's office have been released.

6. Old Business: Mayor McMillan stated there was no old business to discuss.

7. New Business:

(a) Consideration of an amendment to the Employee Handbook to Declare Veteran's Day, November 11th a Holiday:

Mayor McMillan recognized City Administrator David Hudspeth. Hudspeth stated Veteran's Day is a holiday that most places recognize. Hudspeth noted he would like to amend the handbook so the City would recognize Veteran's Day every year. Council Member Wilson made a motion to amend the Employee handbook to declare Veteran's Day a holiday. Council Member Sanders seconded the motion. The motion was unanimously approved.

(b) Risk Management Resolution #13-332: City Administrator Hudspeth noted the Risk Management Resolution is something MASC asks that each City do every year. Council Member Phillips made a motion to accept the Risk Management Resolution #13-332. Council Member Schiavo seconded the motion. The motion was unanimously approved.

8. Committee Reports:

(a) Administrative - Mayor McMillan / City Administrator

Hudspeth: Mayor McMillan stated Council was trying to do things a little differently and the City Administrator would be discussing the Committee Reports. Mayor McMillan recognized City Administrator David Hudspeth. Hudspeth noted Committee reports were included in Council packets and they would be available to anyone that would like to have them. Hudspeth noted the Audit would be available on the City website. Hudspeth noted the Asbestos / Mold abatement for City Hall will start in November. The bids for the City Hall renovations will go out next week and hopefully renovations will begin in January 2014. Hudspeth noted there would be a Special Council Meeting on October 16th at 5:00 p.m. to accept the bids for the Asbestos / Mold Removal.

(b) Street-Sanitation/Library - Mayor Pro Tem Phillips:

Hudspeth noted Street/Supervisor Tarus Gilchrist is out but wanted Council to know the leaf truck is working. Hudspeth noted there would be a C-Fund meeting next Wednesday and the City will be requesting monies to replace street signs in the City.

Hudspeth stated he has met with the architect for preliminary discussions concerning the Library. The bond for that facility is around \$200,000.00.

(c) Finance/Fire/Insurance - Chairman Hardwick: Hudspeth stated Greene, Finney & Horton are doing most of day to day accounting for the City including accounts payable, bank statements, etc. Hudspeth noted a financial statement would be included in next month's packet. Council Member Hardwick asked when the 2013 audit would begin. Hudspeth stated there is a good bit of work that has to be done before the audit can start. Hudspeth stated the audit would not be done by January but it would be complete before the 13 month deadline. Hardwick stated the past couple of audits were not finished on time and funds were withheld.

Hudspeth noted the Fire report was included in Council packets. Hudspeth noted there was a need for some repair on the Rescue building and \$35,000.00 was budgeted to make those repairs. Council Member Wilson

noted there was some work that was suppose to be done inside the Fire Department. Hudspeth stated money was budgeted for both projects.

(d) Police - Chairwoman Schiavo: Hudspeth stated the written report was also included in Council packets. Hudspeth noted there would be 2 officers graduating this Friday and another one that will be going to the Academy. The shortage of officers at the Police Department will soon be filled.

(e) Recreation/Museum - Chairwoman Sanders: Hudspeth noted the improvements for Recreation would be discussed at next month's meeting. Council Member Sanders noted there is a young man that attends Francis Marion that purchased an original Brick Warehouse sign at auction and has contributed it to the SC Tobacco Museum. Sanders also noted he would like to work as an Intern at the SC Tobacco Museum for his last year at Francis Marion. Sanders ask that the City give him special thanks for his kindness.

(f) Mayor's Report - Mayor McMillan: Mayor McMillan noted Governor Haley has stated she would like to come to Mullins in the near future for a tour. McMillan noted that the Governor is very interested in helping Marion County.

Mayor McMillan wanted to thank everyone for their help with the Golden Leaf festival. McMillan noted the success of the festival this year.

Mayor McMillan stated the City had purchased a new bucket truck. The bucket truck can be used for putting up decorations as well as other things the City would normally have to rent a truck for.

Mayor McMillan noted the Town Hall meeting will be October 22nd at 6:00 p.m. McMillan stated he would like the citizens input on things that are going on in Mullins.

9. Comments:

(a) Sam Stephenson: Mayor McMillan stated Mr. Stephenson was not present.

10. Executive Session:

- (a) Personnel Matter re: Appointment of City Clerk**
- (b) Contractual Matter re: FDTC Lease Agreement - 109 South Main Street**
- (c) Contractual Matter re: Carolina Southern Railroad (Museum) Lease Agreement - 104 East Front Street**

Council Member Phillips made a motion to go into Executive Session to discuss the items listed above. Council Member Schiavo seconded the motion.

11. Return to Open Session: Council Member Phillips made a motion to come out of Executive Session at 7:20 p.m. Council Member Schiavo seconded the motion. Mayor McMillan noted there was no action taken in Executive Session.

Council Member Hardwick made a motion to appoint Felicia Turner as Interim City Clerk. Council Member Schiavo seconded the motion. The motion was unanimously approved.

Council Member Phillips made a motion to appoint City Administrator David Hudspeth as the City Treasurer. Council Member Sanders seconded the motion. The motion was unanimously approved.

Council Member Sanders made a motion to accept the new contract with FDTC. Council Member Phillips seconded the motion. The motion was unanimously approved.

12. Adjournment: Council Member Hardwick made a motion to adjourn. Council Member Schiavo seconded the motion.

William L. "Bo" McMillan
Mayor

ATTEST:

Felicia S. Turner, Interim City Clerk