

Minutes

City Council Meeting

Tuesday, January 14, 2014 – 6:00 p.m.

The regular monthly meeting of the Mullins City Council was held Tuesday, January 14, 2014 at 6:00 P.M. in the Miles Community Center. The following were notified of the time, date, and place of the meeting: Mayor William L. "Bo" McMillan and Members of City Council, the City Staff, and the press. Present at the meeting were the following: Mayor William L. "Bo" McMillan, Mayor Pro-Tem Patricia Phillips, Council Members: Jo Sanders, George Hardwick, Linda Schiavo and Carolyn Wilson, City Attorney Robert Corley, City Administrator David Hudspeth, Street Supervisor Tarus Gilchrist, Police Chief Mike Bethea, Recreation Director Allen Floyd, John Turner, Larry Maddox, Pepper Horton, Kevin Madden, Mr. Butler, Isaac Black, Spencer Jordan, Willie McLain, Fannie Simmons, Revel Rogers, Eddie Page (6:35), Linda Neal (6:35) Jerry Jacobs, Naeem McFadden, Public Access TV and many others.

1. Call Meeting to Order & Welcome: Mayor McMillan called the meeting to order and welcomed all present. McMillan asked John Turner to lead everyone in the Pledge of Allegiance.

Invocation:

Council Member Carolyn Wilson gave the invocation.

2. Disclosure that local media has been informed of meeting pursuant to South Carolina Freedom of Information Act: Mayor McMillan stated the local media had been contacted regarding the time, date, and place of the regular scheduled meeting for January.

3. Approval of Agenda:

4. Consent Agenda:

(a) Approval of Minutes December 10, 2013 – Tree Commission Meeting

(b) Approval of Minutes December 10, 2013 – City Council Meeting

(c) Approval of payment of monthly bills

Mayor Pro Tem Phillips made a motion to accept the consent agenda as presented. Council Member Schiavo seconded the motion. The motion was unanimously approved.

5. Old Business:

(a) Presentation from Greene, Finney & Horton regarding accounts payable services, financial reporting and consolidation of funds: Mayor McMillan recognized City Administrator David Hudspeth. Hudspeth introduced Kevin Madden and Pepper Horton with Greene, Finney & Horton. Madden gave a brief overview of the City financials and the changes that will be made to those reports. Madden stated the changes will be made to the other governmental funds section of the financials. These funds will be moved into the general fund and put into separate accounts. Madden noted some of the things that are being done to get ready for the 2012-2013 Audit. Madden introduced Pepper Horton. Horton stated his group started paying the City's bills back in August 2013. Horton also stated they are not only paying the bills but they are also reconciling the bank statements. Horton noted the bills go through Felicia Turner and are signed off by the Department Heads. They are checked and approved by City Administrator Hudspeth and Mayor McMillan. Horton also stated when Smith starts the Audit he will be able to pull the invoices along with any other documentation that he needs. Horton also stated there should be no problems in the future with monthly reports.

6. New Business:

(a) Schedule of City Council Meetings: Mayor McMillan stated there is a conflict with the scheduled meeting for November 2014. The meeting will be changed to November 12, 2014.

(b) Presentation by VC3 of proposal for the provision of computer/telephone equipment and technical support: City Administrator David Hudspeth introduced Larry Maddox with VC3. Maddox gave a presentation of a proposal for computer/telephone equipment and technical support. Maddox stated the computer system

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would have a one-time fee of \$3,536.25 and a monthly fee (60 mo) of \$3,180.00. This service would provide - 15 "seats" - (ie - "Thin client", monitor, keyboard, and mouse). Maddox noted the package included the following:

- Support
- Standard applications - Microsoft Office / Word, Excel, Powerpoint and Outlook
- Storage - 4GB/user
- DR and Backups - Monday - Friday / Disaster Recovery
- Security / Anti-Virus & Spam filtering
- Hardware
- Reports & Documents

The one-time cost for the phone system is \$7,077.85 and a monthly fee (36 mo) of \$657.00. This service would include:

- 20 phones (Cisco 504G)
- 10 DID's (Direct Inward Dial)
- Fully managed phone solution with enterprise-class features that increase employee productivity
- 1,000 Long Distance Minutes
- VC3 Helpdesk

Mr. Maddox thanked the Mayor and Council for allowing him to speak.

(c) Consideration regarding bid award to Clayton Construction in the amount of \$742,000 for renovations to City Hall:

Mayor McMillan recognized City Administrator Hudspeth. Hudspeth noted the bid tabulations were included in Council packets. Clayton Construction was the low bidder at \$742,000.00. Hudspeth recommended that Council award the contract to Clayton Construction. Mayor McMillan asked Hudspeth to explain what process the City has already been through. Hudspeth stated the City had fire and water damage at the City Hall building. Hudspeth also stated mold and asbestos had been removed from the building. The City has contracted with architects Boykin & Munnerlyn to come up with a plan to restore the building.

When the project is complete the building will be restored and brought up to code. The start date will be February 3rd with a completion date of June 3rd. Council Member Hardwick asked Hudspeth to let the citizens know where the Council meetings will be held. Hudspeth stated Council meetings will be held at the building in the auditorium. Mayor McMillan noted a Council chamber will be made so when Council has to go into executive session the citizens will not be asked to move. Council Member Sanders asked if the Police Department will be the only ones moving into the building. Hudspeth stated both Police and City Hall staff will occupy the building for now. Administration will be relocated at a later time. Mayor Pro Tem Phillips stated Administration could be moved into the old Police Department. Hudspeth stated the cost to renovate the old Police Department would cost around \$1,000,000. Hudspeth stated the roof has already been repaired on the Police Department building. Council Member Sanders asked if the County had given the building to the City. Hudspeth noted the County has expressed that they intend to give the building to the City. Council Member Hardwick asked if both departments move in the building would there be any problem if one department has to move. Hudspeth stated employees would work out of what building they are told to work from.

Council Member Wilson made a motion to accept the bid from Clayton Construction in the amount of \$742,000.00 for renovations to City Hall. Mayor Pro Tem Phillips seconded the motion. The motion was unanimously approved.

(d) Consideration regarding funding request from Pee Dee Regional Transportation Authority: Mayor McMillan stated this request goes back to April 2013. The Healthcare Foundation agreed to match donations from the City of Mullins, City of Marion and Marion County in the amount of \$7,000.00. Hudspeth stated this was additional funding. Mayor Pro Tem Phillips made a motion to donate \$7,000.00 to Pee Dee Regional Transportation Authority. Council Member Schiavo seconded the motion. The motion was unanimously approved.

(e) Consideration of request from Darnal Green for the use of property owned by the City of Mullins for the location of a community garden: Hudspeth stated the area behind the shop on Park Street would be a good location for the community garden. Hudspeth recognized Darnal Green. Green stated the purpose for the garden was for the citizens to come together. Green also stated the citizens could learn from this community garden. Council Member Hardwick asked who would maintain the garden. Mr. Green stated he and the citizens involved would care for the garden. Mayor McMillan stated Council would address this at the next Council meeting after the City Attorney researches the City's legal responsibility.

(f) First Reading of Ordinance Number 14-001, "An Ordinance To Amend the City of Mullins Code of Ordinances Chapter 8.28 Nuisances), 8.32 (Weeds and Vegetation), and 15.28 (Unsafe Buildings): Council Member Sanders made a motion to accept the 1st Reading of Ordinance Number 14-001, "An Ordinance To Amend the City of Mullins Code of Ordinances Chapter 8.28 Nuisances), 8.32 (Weeds and Vegetation), and 15.28 (Unsafe Buildings). Council Member Wilson seconded the motion. The motion was unanimously approved.

(g) First Reading of Ordinance Number 14-002, "An Ordinance To Adopt the 2012 International Property Maintenance Code.": Council Member Schiavo made a motion to accept the 1st Reading of Ordinance Number 14-002, "An Ordinance To Adopt the 2012 International Property Maintenance Code." Council Member Hardwick seconded the motion. The motion was unanimously approved.

7. Committee Reports:

- Administrative – Mayor McMillan/City Administrator David Hudspeth
- Street Supervisor/Library – Mayor Pro Tem Phillips
- Animal Control/Tree - Chairwoman Davis
- Drainage – Chairwoman Wilson
- Mayor's Report – Mayor McMillan
- Finance/Fire/Insurance – Chairman Hardwick
- Police – Chairwoman Schiavo
- Recreation/Museum – Chairwoman Sanders

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Mayor McMillan recognized City Administrator David Hudspeth. Hudspeth noted the written Department reports were included in Council packets. Hudspeth presented Council with a proposed 2015 Budget Calendar, noting the first workshop will be held on February 11th before the regular Council Meeting.

Hudspeth stated Tony Hayes received the Officer of the Year award at the Police Department Christmas Supper and Phil Mostowski received the Chief's Award. Hudspeth recognized Ronette Genwright for earning her Master's Degree in Criminal Justice. Hudspeth also noted that Shonda Griggs will be graduating from the SCCJA later this month.

Hudspeth recognized Recreation Director Allen Floyd. Floyd stated there would be around 190 kids participating in basketball this year. Floyd stated the new basketball goals are being installed at the Park Street gym. Ken Mason has accepted the Directors job in Marion. Mayor Pro Tem Phillips asked Floyd if there were any problems at the Park Street gym. Floyd stated he has restricted kids from hanging around the gym unless they have a game or practice. Council Member Sanders asked how often the Police go by the gym. Floyd stated he has requested that an officer go by every day. Mayor McMillan noted that an officer should be at the gym when it is opened. Police Chief Mike Bethea stated he would talk with the Administrator about placing an officer at the gym.

Floyd noted PARD money has been re-instated and now would be a good time to install a new backstop.

Mayor McMillan stated there were some questions about the Ordinances that were introduced. Mayor McMillan noted copies of the Ordinances will be available at City Hall and they will be posted on the City website.

Mayor McMillan noted some of things that are on the agenda for the coming year and they include:

- City Hall
- Library
- Fire Station

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- Marketing Campaign w/Adams Outdoor Advertising
- African American Museum
- Financial Reporting
- Recreation Master Plan
- Dilapidated Houses
- Wellness Program for City Employees
- Cemetery Committee

Mayor McMillan noted that he would like to have input from citizens on Texting and Driving.

8. Comments:

(a) Fannie Simmons - re: Billboards

Mayor McMillan recognized Mrs. Fannie Simmons. Mrs. Simmons noted Mt. Olive Baptist Church has been listed in the National Register of Historic Places since 2000. Simmons encouraged Council to use Mt. Olive Baptist Church on one of the billboards.

(b) Spencer Jordan - re: Homeless Shelter

Mayor McMillan recognized Spencer Jordan. Mr. Jordan stated he is the new owner of Martin's Motel and he has been using part of the motel as a Homeless Shelter. Mr. Jordan would like to be considered for any future grants that may be offered by the City of Mullins.

Council Member Wilson noted that she serves as a liaison for the Marion County School District and there are services that are provided for students that are homeless.

Mayor McMillan stated Mr. Al Campbell has resigned from the PDRTA and Mrs. Carolyn Gause will be taking his place.

9. Adjournment: Council Member Schiavo made a motion to adjourn. Mayor Pro Tem Phillips seconded the motion. The meeting adjourned at 7:50 P.M.

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William L. "Bo" McMillan
Mayor

ATTEST:

Felicia S. Turner, Interim City Clerk