

Minutes

Finance Committee Meeting

Tuesday, January 28, 2015

A special meeting of the Finance Committee was held Tuesday, January 28, 2015 at 3:00 P.M. in the Raymond Pridgen Auditorium. The following were notified of the time, date, and place of the meeting: Members of the Finance Committee, the City Staff, and the press. Present at the meeting were the following: Chairman George Hardwick, Council Member Jo Sanders, Council Member Carolyn Wilson, City Administrator David Hudspeth, and Jerry Jacobs.

1. Call Meeting To Order & Welcome: Chairman Hardwick called the meeting to order and welcomed all present.

Carolyn Wilson gave the invocation.

2. Disclosure that local media has been informed of meeting pursuant to South Carolina Freedom of Information Act: Chairman Hardwick stated the local media had been contacted regarding the time, date, and place of the Finance Committee meeting scheduled for January 13, 2015.

3. Financial Reports: Chairman Hardwick recognized City Administrator David Hudspeth. Hudspeth stated the reports given to Council include the Revenue / Expense YTD and a check register.

Council Member Sanders questioned Travel/Meal under Administration. Hudspeth stated the line item includes everyone in Administration. The Administrator gets paid travel on a monthly basis. Jerry Jacobs asked if the Mayor is allowed travel expenses. Chairman Hardwick noted everyone is allowed travel compensation to meetings.

Jacobs asked if the Public can attend meetings and ask questions. Hardwick stated everyone is invited to attend but questions should be asked at the end of the meetings.

Hudspeth briefly explained each report that is included in Council packets. Hudspeth stated Felicia Turner can answer questions for each line item listed in the budget.

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Council Member Sanders asked who has City cell phones. Turner noted all departments have cell phones. The Police Department is the only department with smart phones. Recreation does not use City phones.

Hudspeth stated only gas can be purchased with the Fuelman cards.

Hudspeth stated he and Felicia created a spreadsheet to give a description of the check register. Council Member Wilson had some questions pertaining to the previous months check register.

Hudspeth stated a Finance Meeting could be scheduled before every Council Meeting. Council Member Wilson and Sanders stated as long as Chairman Hardwick meets with the Administrator that will be okay.

Wilson stated the standard fee for Greene, Finney & Horton is \$2,750.00 per month. Wilson asked why is it necessary for the City to use them. Hudspeth stated it was cheaper for them to do it rather than hiring another employee.

4. Adjournment: Council Member Sanders made a motion to adjourn. Council Member Wilson seconded the motion. The meeting adjourned at 4:00 P.M.

George H. Hardwick
Chairman, Finance Committee

Attest:

Felicia S. Turner
City Clerk