

**Minutes
Fire Committee Meeting
November 21, 2025**

The special meeting of the Fire Committee was held November 21, 2025, at 2:00 PM. The following were notified of the time, date, and place of the meeting: Chairman Eddie Kitchen, and Members of the Fire Committee, the City Staff, and the press. Present at the meeting were the following: Council Members: Eddie Kitchen, Luke Gasque, Fire Chief Robert Stetson, Captain Shawn Lee, and City Administrator Holly Jackson.

1. Call Meeting To Order & Welcome: Chairman Luke Gasque called the meeting to order and welcomed all present.

2. Disclosure that local media has been informed of meeting pursuant to South Carolina Freedom of Information Act: Chairman Luke Gasque stated the local media had been contacted regarding the time, date, and place of the special committee meeting for Friday, November 21, 2025.

3. New Business:

(a) Departmental Review

Fire Chief Robert Stetson gave a departmental review and spoke on the following topics:

- Part time employees & overtime
- Vehicle Maintenance
- Outstanding bills
- Training
- Burn Building

Please see attachments.

4. Adjournment: Council Member Luke Gasque made a motion to adjourn. Council Member Eddie Kitchen seconded the motion. The meeting adjourned.

Councilmember / Fire Committee Chairman
Eddie Kitchen

ATTEST:

Felicia Sawyer-Norton

**Minutes
Fire Committee Meeting
Monday, April 10, 2023**

The special meeting of the Fire Committee was held Monday, April 10, 2023 at 2:00 P.M. The following were notified of the time, date, and place of the meeting: Chairwoman Terry Davis, and Members of the Fire Committee, the City Staff, and the press. Present at the meeting were the following: Chairwoman Terry Davis, Council Members: Mayo Phillips (telephone), Fire Chief Robert Stetson, Captain Shawn Lee, and City Clerk Felicia Sawyer-Norton.

1. Call Meeting To Order & Welcome: Chairwoman Terry Davis called the meeting to order and welcomed all present.

2. Disclosure that local media has been informed of meeting pursuant to South Carolina Freedom of Information Act: Chairwoman Terry Davis stated the local media had been contacted regarding the time, date, and place of the special meeting for Monday, April 10, 2023.

3. New Business:

- (a) Budget**
- (b) Burn Ordinance**

Council Member Terry Davis recognized Fire Chief Robert Stetson. Stetson briefed the committee on the Burn Ordinance changes. A copy is attached.

Chief Stetson presented a rough draft of the upcoming FY Budget. This includes: 20% raises for employees, and a new training facility.

Chief Stetson stated the COG truck would be ready by December 5th. There is a provision included in the budget for \$118,000.00 for the fittings of the new truck.

Increasing salaries would complete with other agencies. Chief Stetson would like to focus on full-time and part-time personnel.

Council Member Davis stated the department should approach Representative Fry concerning First Responders.

A motion was made by Council Member Terry Davis to allow Maurice Eaddy to work on Fire Department vehicles while on duty. Council Member Mayo Phillips seconded the motion. This will be presented at the next Council Meeting.

Attach to
Fire
November 21st

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Minutes - Fire Committee Meeting
Monday, April 10, 2023

4. Adjournment:

Council Member Terry Davis made a motion to adjourn. Council Member Mayo Phillips seconded the motion.

Council Member/Fire Committee Chairwoman Terry Davis

Attest:

Felicia S. Norton, City Clerk

MODIFIED ACCRUAL BASIS
Substantially All Disclosures Omitted

66% Goal

	2025/2026 (YTD)	Budget (full FY)	This year vs budget (\$)	This year vs budget (%)
015329-00 CAPITAL OUTLAY	\$135,211	\$0	\$135,211	-
015330-00 Canine Team	\$0	\$2,000	(\$2,000)	-100.00%
015331-00 National Night Out	\$0	\$2,000	(\$2,000)	-100.00%
015341-00 Marion County Law	\$0	\$35,000	(\$35,000)	-100.00%
Total Police	\$653,690	\$1,452,943	(\$799,253)	-55.01%
Building				
015701-00 Salaries	\$17,308	\$50,000	(\$32,692)	-65.38%
015703-00 Social Security	\$1,324	\$3,825	(\$2,501)	-65.39%
015704-00 SC Retirement Fund	\$0	\$9,280	(\$9,280)	-100.00%
015711-00 Dues and Fees	\$0	\$1,160	(\$1,160)	-100.00%
015711-10 Contracts	\$0	\$4,000	(\$4,000)	-100.00%
015715-00 Supplies & Minor Eq	\$0	\$1,650	(\$1,650)	-100.00%
015722-00 Travel and Meals	\$0	\$7,500	(\$7,500)	-100.00%
015725-00 Training	\$0	\$2,450	(\$2,450)	-100.00%
Total Building	\$18,632	\$79,865	(\$61,233)	-76.67%
Fire				
015401-00 Salaries	\$181,447	\$459,875	(\$278,428)	-60.54%
015401-10 Overtime	\$17,132	\$20,000	(\$2,868)	-14.34%
015401-20 Volunteer Salaries	\$1,425	\$10,000	(\$8,575)	-85.75%
015401-30 Part Time	\$0	\$50,000	(\$50,000)	-100.00%
015402-00 Medical/Life Ins	\$30,826	\$39,342	(\$8,516)	-21.65%
015403-00 Social Security	\$15,168	\$104,089	(\$88,921)	-85.43%
015404-00 SC Retirement	\$18,064	\$80,991	(\$62,927)	-77.70%
015407-00 Utilities	\$7,964	\$35,000	(\$27,036)	-77.25%
015408-00 Telephone	\$3,378	\$5,000	(\$1,622)	-32.44%
015409-00 Office Supplies QB	\$332	\$3,000	(\$2,668)	-88.94%
015411-00 Dues & Fees	\$0	\$3,445	(\$3,445)	-100.00%
015411-10 Service Agreement	\$420	\$0	\$420	-
015415-00 Supplies & Minor Eq	\$7,828	\$30,000	(\$22,172)	-73.91%
015416-00 Maintenance to EQ	\$12,124	\$35,000	(\$22,876)	-65.36%
015417-00 Maintenance to BLDG	\$8,587	\$6,125	\$2,462	40.20%
015419-00 Gas, Oil, Tires, ETC	\$13,432	\$40,000	(\$26,568)	-66.42%
015419-10 Maint. to Vehicle Rep	\$1,446	\$2,500	(\$1,054)	-42.17%
015422-00 Travel & Meals	\$385	\$4,000	(\$3,615)	-90.37%
015423-00 Uniforms	(\$4,955)	\$5,628	(\$10,583)	-188.04%
015425-00 Training	\$347	\$6,000	(\$5,653)	-94.22%
015428-00 Miscellaneous	\$26	\$2,500	(\$2,474)	-98.96%
015438-00 Professional Services	\$0	\$15,000	(\$15,000)	-100.00%
015441-00 Marion Count law Enfo	\$0	\$35,000	(\$35,000)	-100.00%
015443-00 Debit Service Princip	\$0	\$122,961	(\$122,961)	-100.00%
Total Fire	\$315,377	\$1,115,456	(\$800,079)	-71.73%
Museum				
015501-00 Salaries	\$23,990	\$59,040	(\$35,050)	-59.37%
015502-00 Medical/Life Ins	\$6,702	\$17,649	(\$10,947)	-62.03%
015503-00 Social Security	\$1,731	\$4,517	(\$2,786)	-61.68%
015504-00 SC Retirement	\$1,275	\$8,285	(\$7,010)	-84.62%
015507-00 Utilities	\$2,003	\$6,800	(\$4,797)	-70.55%
015508-00 Telephone	\$976	\$650	\$326	50.20%
015509-00 Office Supplies	\$188	\$700	(\$512)	-73.12%
015515-00 Supplies	\$942	\$700	\$242	34.54%
015517-00 Maintenance to BLDG	\$0	\$2,000	(\$2,000)	-100.00%
015518-00 EXHIBITIONS	\$534	\$2,000	(\$1,466)	-73.29%
015522-00 TRAVEL&MEALS	\$38	\$600	(\$562)	-93.72%
015525-00 Museum Purchases	\$361	\$3,000	(\$2,639)	-87.97%
015535-00 Marketing	\$175	\$1,000	(\$825)	-82.51%
Total Museum	\$38,914	\$106,941	(\$68,027)	-63.61%
Recreation				
015601-00 SALARIES	\$48,031	\$140,154	(\$92,123)	-65.73%
015601-30 1099 EMPLOYEES	\$6,311	\$25,000	(\$18,689)	-74.76%
015602-00 Medical/Life Ins.	\$32	\$0	\$32	-

These financials have not been subjected to an audit or review or compilation engagement and no assurance is provided on them.

11/20/2025 02:33:47 PM

Detail Account Inquiry

Beginning Debit: 0.00

Beginning Credit: 0.00

Beginning Balance: 0.00

015401-1 OVERTIME

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G/L No.	Description	AP	Date	Amount	Balance
015401-1	WE - 07/11/2025 OVERTIME SALARY	7	07/08/2025	1,706.48	1,706.48
015401-1	WE - 07/25/2025 OVERTIME SALARY	7	07/28/2025	1,850.17	3,556.65
015401-1	WE - 08/08/2025 OVERTIME SALARY	8	08/07/2025	959.13	4,515.78
015401-1	WE - 08/22/2025 OVERTIME SALARY	8	08/21/2025	1,578.72	6,094.50
015401-1	WE - 09/05/2025 OVERTIME SALARY	9	09/05/2025	2,686.53	8,781.03
015401-1	WE - 09/19/2025 OVERTIME SALARY	9	09/19/2025	3,141.26	11,922.29
015401-1	WE - 10/03/2025 OVERTIME SALARY	10	10/03/2025	2,119.86	14,042.15
015401-1	WE - 10/17/2025 OVERTIME SALARY	10	10/16/2025	996.15	15,038.30
015401-1	WE - 10/31/2025 OVERTIME SALARY	10	10/30/2025	2,094.07	17,132.37
015401-1	WE - 11/14/2025 OVERTIME SALARY	11	11/13/2025	1,068.03	18,200.40

budget \$44,535.00

\$1,712.88 / pay period

10 pp 17,128.80

Used - 18,200.40

< \$1071.60 >