

**Minutes  
City Council Meeting  
Tuesday, April 30, 2024**

The regular meeting of the Mullins City Council was held Tuesday, April 30, 2024 at 5:30 P.M. The following were notified of the time, date, and place of the meeting: Mayor Robert L. Woodbury and Members of City Council, the City Staff, and the press. Present at the meeting were the following: Mayor Pro-Tem Carolyn Wilson (telephone), Council Members: Mayo Phillips, Kindra Brewton-Pompey, Albert Woodberry, Eddie Kitchen, City Administrator Holly Jackson, and Clerk Felicia Sawyer-Norton.

**1. Call Meeting To Order & Welcome:** Mayor Woodbury called the meeting to order and welcomed all present.

**2. Disclosure that local media has been informed of meeting pursuant to South Carolina Freedom of Information Act:** Mayor Robert Woodbury stated the local media had been contacted regarding the time, date, and place of the regular meeting for April 30, 2024.

**3. Approval of Agenda:**

**4. New Business:**

**(a) Budget Discussion for FY 2024-2025**

City Administrator Holly Jackson discussed the FY Budget 2024-2025. Attachments are included with the minutes.

**5. Adjournment:**

Council Member Eddie Kitchen made a motion to adjourn. Council Member Kindra Brewton-Pompey seconded the motion.

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Mayor Robert Woodberry

ATTEST:

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Felicia Sawyer-Norton, Clerk

## **Priorities For the Fire Budget**

**1) Burn Building \$336,485**

**Concrete Footers and Fencing \$35,000**

**2) 2 Lease Vehicles for Command Staff (Chief and Captain)**

**If not possible, we need an amount that we could spend on possible getting 2 used vehicles.**

**3) Keep the \$15,000 in the budget for the HVAC unit at**

**Headquarters. Just in case we have to purchase a unit. The unit in use now may be a small part of the utility bill issue because it is so old. We have requested that the City Grant Writer look into any possible grants for Station Renovation.**

# Marion County Emergency Management Agency

## Mass Casualty Drill

### Situation Manual

May 22-23<sup>th</sup>, 2024

This Situation Manual (SitMan) provides exercise participants with all the necessary tools for their roles in the exercise. Some exercise material is intended for the exclusive use of exercise planners, facilitators, and evaluators, but players may view other materials that are necessary to their performance. All exercise participants may view the SitMan.

# EXERCISE OVERVIEW

Scenario
Sponsor
Participating Jurisdictions/Organizations
Point of Contact

The Mullins Fire Department, in partnership with Marion City Fire, MAN COUNTY EMS, Marion City Fire, Marion City Police, Marion County Emergency Management, Mullins Police Department, Marion County Sherrif, Salvation Army, Red Cross, School District bus, SLED, SCEMD, MUSC Hospital, AIR REACH, 911 Emergency. will be conducting training on May 22 both am and pm lecture classes. Classes to include TECC, Active Threat, MARCH, Stop the Bleed.

Afternoon of the 22nd will be a dry run for the scenarios.

May 23 will see a full scale scenario to include LEO control of the hot zone, triage/treat/transport multiple patients, secure the scene and maintain chain of custody.

Marion County Emergency Management

Mullins Fire Department, MAN COUNTY EMS, Marion City Fire, Marion City Police, Marion County Emergency Management, Mullins Police Department, Marion County Sherrif, Salvation Army, Red Cross, School District bus, SLED, SCEMD, MUSC Hospital, AIR REACH, 911 Emergency.

Scott Goldstein  
BCFMT Inc.  
1449 Wiseburg Road  
White Hall MD 21161  
410.241.3270

Justin Turner  
Marion County EMA  
843.430.7599

## Exercise Structure

This exercise will be a multimedia, facilitated exercise. Players will participate in the following scenario:

- Module 1: Active Threat with Warm Zone Operations

The module begins with a real-world simulation that summarizes key events occurring within that time period. After the updates, participants review the situation and engage in functional demonstrations of appropriate TECC strategy and tactics. For this exercise, the participants are broken into groups that would mimic a LEO/EMS/Fire department response assignment to the exercise scenarios.

After these functional group discussions, participants will engage in a moderated plenary discussion in which a spokesperson from each group will present a synopsis of the group's actions, based on the scenario.

## Exercise Guidelines

- This exercise will be held in an open, no-fault environment wherein capabilities, plans, systems, and processes will be evaluated. Varying viewpoints, even disagreements, are expected.
- Respond to the scenario using your knowledge of current plans and capabilities (i.e., you may use only existing assets) and insights derived from your training.
- Decisions are not precedent setting and may not reflect your jurisdiction's/organization's final position on a given issue. This exercise is an opportunity to discuss and present multiple options and possible solutions.
- Issue identification is not as valuable as suggestions and recommended actions that could improve fire/rescue efforts. Problem-solving efforts should be the focus.
- The assumption is that the exercise scenario is plausible and events occur as they are presented. All players will receive information at the same time.

## Exercise Evaluation

Evaluation of the exercise is based on the exercise objectives and aligned capabilities, capability targets, and critical tasks, which are documented in Exercise Evaluation Guides (EEGs). Evaluators have EEGs for each of their assigned areas. Additionally, players will be asked to complete participant feedback forms. These documents, coupled with facilitator observations and notes, will be used to evaluate the exercise and compile the After-Action Report (AAR)/Improvement Plan (IP)

## APPENDIX B: EXERCISE PARTICIPANTS

Participating Organizations & Lead Representative w/ Contact Info

- Mullins Fire Department
- Marion City Fire
- MAN COUNTY EMS
- Marion City Fire
- Marion City Police
- Marion County Emergency Management
- Mullins Police Department
- Marion County Sherrif
- Salvation Army
- Red Cross,
- School District bus
- SLED
- SCEMD
- MUSC Hospital
- AIR REACH
- 911 Emergency.

## APPENDIX D: ACRONYMS

Acronym	Meaning
EEG	Exercise Evaluation Guide
HSEEP	Homeland Security Exercise and Evaluation Program
IDLH	Immediate Danger to Life & Health
MOW	Maintenance of Way
SitMan	Situation Manual
TTX	Tabletop Exercise