

CITY OF MULLINS

151 E. Front Street
P. O. Drawer 408
Mullins, South Carolina 29574



PHONE: (843) 464-9583
FAX: (843) 464-5202

Raymond Pridgen Auditorium Tuesday, June 11, 2019 6:00 P.M.

A G E N D A

- 1. Call Meeting to Order & Welcome:** Mayor McMillan
Pledge of Allegiance:
Invocation:
- 2. Disclosure that local media has been informed of meeting pursuant to South Carolina Freedom of Information Act:**
- 3. Approval of Agenda:**
- 4. Consent Agenda:**
 - (a) Approval of Minutes – May 14, 2019 – City Council
 - (b) Approval of Minutes – May 29, 2019 – Special City Council Meeting
 - (c) Approval of Monthly Bills
- 5. New Business:**
 - (a) FY 2017-2018 Audit – Smith Brooks, Kenneth Cobb & Co.
 - (b) Ordinance #2019-05, Final Reading of Ordinance #2019-05, AN ORDINANCE TO RAISE REVENUE AND ADOPT A BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2020

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City Council Meeting Agenda
Tuesday, June 11, 2019

- 6. Committee Reports:**
 - 7. Comments:**
 - 8. Adjournment:**
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Minutes
City Council Meeting Agenda
Tuesday, May 14, 2019

The regular monthly meeting of the Mullins City Council was held Tuesday, May 14, 2019 at 6:00 P.M. in the Raymond Pridgen Auditorium. The following were notified of the time, date, and place of the meeting: Mayor William L. "Bo" McMillan and Members of City Council, the City Staff, and the press. Present at the meeting were the following: Mayor William L. "Bo" McMillan, Mayor Pro Tem Patricia Phillips, Council Members: Eddie Kitchen, Jo Sanders, Carolyn Wilson, Terry Davis, Robert Woodbury, City Attorney Robert Corley, Interim City Administrator Holly Jackson, Police Chief Michael Bethea, Lt. Justin Turner, Reggie Washington, Charlie Barrineau (MASC), Jerry Jacobs, Public Access TV, and many others.

1. Call Meeting To Order & Welcome: Mayor McMillan called the meeting to order and welcomed all present.

Charlie Barrineau led everyone in the Pledge of Allegiance.

Invocation: The invocation was given by Council Member Robert Woodbury.

2. Disclosure that local media has been informed of meeting pursuant to South Carolina Freedom of Information Act: Mayor McMillan stated the local media had been contacted regarding the time, date, and place of the regular scheduled meeting for May 14, 2019.

3. Approval of Agenda: Council Member Kitchen made a motion for the Approval of Agenda as presented. Council Member Davis seconded the motion.

4. Consent Agenda:

- (a) Approval of Minutes – April 4, 2019 – Recreation Committee Meeting
- (b) Approval of Minutes – April 8, 2019 – Police Committee Meeting
- (c) Approval of Minutes – April 9, 2019 - Fire Committee Meeting
- (d) Approval of Minutes – April 9, 2019 – City Council Meeting
- (e) Approval of April Monthly Bills

Council Member Sanders made a motion to accept the Consent Agenda as presented. Council Member Wilson seconded the motion.

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5. New Business:

- (a) Resolution #2019-03, "A RESOLUTION PROVIDING FOR THE RECOVERY OF COSTS BY FEES FROM USERS OF FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES"

Council Member Woodbury made a motion to accept Resolution #2019-03, "A RESOLUTION PROVIDING FOR THE RECOVERY OF COSTS BY FEES FROM USERS OF FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES". Council Member Kitchen seconded the motion.

- (b) Ordinance #2019-04, AN ORDINANCE TO SELL PROPERTY LOCATED AT ARTISTIC ROAD, MULLINS, SOUTH CAROLINA 29574"

Council Member Sanders made the motion to accept the 2nd Reading of Ordinance #2019-04, AN ORDINANCE TO SELL PROPERTY LOCATED AT ARTISTIC ROAD, MULLINS, SOUTH CAROLINA 29574". Council Member Kitchen seconded the motion.

- (c) Ordinance #2019-05, 1st Reading of Ordinance #2019-05, AN ORDINANCE TO RAISE REVENUE AND ADOPT A BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2020

Council Member Davis made a motion to table Ordinance #2019-05, AN ORDINANCE TO RAISE REVENUE AND ADOPT A BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2020 until the special budget meeting in June. Council Member Woodbury seconded the motion

- (d) Charlie Barrineau – MASC – Field Services Manager

Mayor McMillan introduced Charlie Barrineau – Field Services Manager with the Municipal Association of SC. Mr. Barrineau explained to Council the process cities must go through to demolish abandoned houses.

Mayor McMillan explained the problem the City has with the K&M Shopping Center parking lot. Barrineau explained to Council that the same process that we use for abandoned properties could be used for that parking lot.

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6. Committee Reports: Mullins Fire Department: Chief Robert Stetson

Mayor McMillan recognized Shaun Lee with the Mullins Fire Department. Lee thanked Council Member Sanders for maintaining the flowers in front of the Fire Department.

Lee stated Timothy Smith is no longer full-time with the department.

Lee stated Anderson Brothers Bank has offered to donate \$20,000.00 for the purchase of a 2014 Dodge Ram 2500 Powerwagon Truck. This truck will be used to haul the Swift Water Rescue boats as well as Public Education and Rescue Calls.

Council Member Woodbury stated Lee and Smith just completed Fire & Life Safety Training.

Council Member Woodbury made a motion to accept the \$20,000.00 donation from Anderson Brothers Bank with the understanding the remaining balance of \$4,194.00 would come from Marion County. Council Member Kitchen seconded the motion.

Anderson Brothers Bank will advance \$10,000.00 now, and will loan the additional \$10,000.00 on a one year note. The bank will pay the note off at no cost to the Mullins Fire Department.

7. Comments:

Council Member Davis asked when the Search Committee would start the process of hiring a City Administrator. Council Member Woodbury stated the process would begin after the final figures are in for the budget.

8. Adjournment:

Mayor Pro Tem Phillips made a motion to adjourn. Council Member Woodbury seconded the motion. The meeting was adjourned.

William L. McMillan
Mayor

ATTEST:

Felicia J. Sawyer, City Clerk

Minutes
Special City Council Meeting Agenda
Wednesday, May 29, 2019

The special meeting of the Mullins City Council was held Wednesday, May 29, 2019 at 5:00 P.M. in the Raymond Pridgen Auditorium. The following were notified of the time, date, and place of the meeting: Mayor William L. "Bo" McMillan and Members of City Council, the City Staff, and the press. Present at the meeting were the following: Mayor William L. "Bo" McMillan, Mayor Pro Tem Patricia Phillips, and Council Members: Eddie Kitchen, Jo Sanders, Carolyn Wilson, Terry Davis, Robert Woodbury, Interim City Administrator Holly Jackson.

1. Call Meeting To Order & Welcome: Mayor McMillan called the meeting to order and welcomed all present.

Felicia Sawyer led everyone in the Pledge of Allegiance.

Invocation: The invocation was given by Council Member Carolyn Wilson.

2. Disclosure that local media has been informed of meeting pursuant to South Carolina Freedom of Information Act: Mayor McMillan stated the local media had been contacted regarding the time, date, and place of the special meeting for May 29, 2019.

3. Approval of Agenda: Council Member Kitchen made a motion for the Approval of Agenda as presented. Council Member Wilson seconded the motion.

4. New Business:

- (b)** Ordinance #2019-05, 1st Reading of Ordinance #2019-05, AN ORDINANCE TO RAISE REVENUE AND ADOPT A BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2020

Mayor McMillan recognized Interim Administrator Holly Jackson. Jackson gave an overview of the 2019-2020 proposed budget. See attached.

Some of the things that were discussed are as follows:

- Closing Capital Fund
- Funding for SCBA's

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Wednesday, May 29, 2019

- 2% Cost of Living Increase
- 10% for Fire Dept. employees
- Council Member Woodbury asked for Jackson to look into Building Inspections
- Council Member Kitchen asked would the Fire Chief do the inspections for the 10% increase
- Taurus has 2 open positions
- Woodbury asked that we look into City leases

5. Adjournment:

Council Member Sanders made a motion to adjourn. Council Member Kitchen seconded the motion.

William L. McMillan
Mayor

ATTEST:

Felicia J. Sawyer
City Clerk

PUBLIC NOTICE

Hearing on Municipal Budget

Pursuant to Section 6-1-80 of the S.C. Code of Law, public notice is hereby given that City Council for the City of Mullins will hold a public hearing on the municipal budget for the 2019-2020 fiscal year on Tuesday, June 11, 2019 at 6:00pm in City Hall, 151 E Front Street – Mullins, South Carolina.

Current Fiscal Year <u>2018-2019</u>	Projected Revenue <u>2019-2020</u>	Current Change In Revenue	<u>Fiscal Year</u>
\$4,800,500	\$4,811,650	+.23%	\$ 167 Mills
Current Fiscal Year <u>Expenditures</u>	Projected Expenditures <u>2019-2020</u>	Percentage Change in <u>Expenditures</u>	Estimated Millage for <u>2019-2020</u>
\$4,800,500	\$4,811,650	+.23%	\$ 167 Mills**

** Estimated Millage equals \$167 per \$1000 of Assessed Property Value **

BUDGET WORKSHOP

May 28, 2019

2019/2020 Budget Summary

The City will use three primary funds for the FY 20 budget. They are the General Fund, the Hospitality Tax Fund and the Capital Fund.

General Fund: The General Fund is where all general revenues of the city (taxes, fines, business licenses and building permits) are recorded. It is also where all the general operations expenses (police, fire, administration, street, recreation) are recorded.

Hospitality Tax Fund: The Hospitality Tax Fund is where all revenues derived from our hospitality tax are deposited. As required by SC state law, all expenses paid from this fund must be related to tourism promotion. This includes general expenses incurred by the city for the operation of the Tobacco Museum. It also includes other expenses related to the city's efforts to promote tourism such as advertising and development of recreation facilities that attract visitors from outside our city limits.

Capital Fund: The Capital Fund is where we deposit some surplus revenues from the General Fund and some other revenue designated specifically for capital projects.

Overview of FY 20 Budget:

State law requires council adopt a balanced budget each year. When projected expenses exceed projected revenues, council may choose to use reserve funds. Our current General Fund budget (FY19) projects the use of around \$48,500 in reserve funds. The proposed FY20 budget currently projects the use of \$133,200 in reserves. It is unclear at this time if any of those budgeted reserves will be needed in the current fiscal year.

As drafted, the FY20 budget projects expenses to be up by less than 1/4% from the current year budget, or roughly \$11,150. Revenues are also projected to be up by less than 1/4%, or roughly \$11,150 from the current year budget.

I have attempted to maintain the same level of service with this year's budget. Our revenues are fairly flat from year to year. Each year we are faced with new expenses because of increases for new services, new salaries or new equipment.

Vehicles and Equipment

The budget includes funds for one new fully equipped police patrol vehicle (\$46,000). The budget also includes funds for the replacement of a tank, gas monitors and SCBA's for the Fire Department (\$50,000.00)

Salary Adjustments

The proposed budget allocates 2% for an across the board cost of living adjustment. It also includes funds for some within grade adjustments for most Fire Department personnel.

General Fund:

Revenues: Budgeted Revenues will increase by roughly 1/4%. I am including an allocation of reserves to the general fund in the amount of \$133,200.

Expenses: Budgeted expenses will increase by roughly 1/4%.

Hospitality Tax Fund:

The amounts of revenues and expenses in the Hospitality Tax Fund will be about the same as last year. We will continue to fund Museum expenses with money from the fund. A number of organizations or events will receive small amounts from the fund to promote tourism. TV8 advertisements will be funded at \$7,200. PDRTA is fully funded as they requested at \$5800. The remainder of the expenses, roughly \$77,000, will be used to service the debt on the park upgrades bond.

Capital Fund:

The FY 2020 Budget includes the items mentioned above in Vehicles and Equipment. Revenues for this fund are transferred out of the General Fund or are acquired through grants. The majority of anticipated reserve funds needed are to cover the vehicles and equipment requested by the Police and Fire Departments.

CITY OF MULLINS
ORDINANCE NUMBER 2019-05
SECTION 2-39 OF ARTICLE 3 – CHAPTER II
TO RAISE REVENUE AND ADOPT A BUDGET FOR THE FISCAL YEAR
ENDING JUNE 30, 2020

WHEREAS, Section 47-55 (3) of the South Carolina code requires that a municipal Council shall act by ordinance to adopt budgets and levy taxes pursuant to public notices.

NOW THEREFORE, BE IT ORDAINED BY the Governing Body of the City of Mullins, in Council duly assembled and by the authority of the same.

SECTION 1. That the prepared budget and the established revenue for payment of same is hereby adopted and is hereby made a part hereof as fully as if incorporated herein and copy thereof is attached hereto.

SECTION 2. That a tax to cover the period from the 1st day of July, 2019 to the 30th day of June, 2020, both inclusive, for the sums and in the manner hereinafter mentioned, is and shall be levied, collected, and paid into the treasury to the City of Mullins for the use and service thereof; i.e., a tax of \$.167 on every one hundred (\$100.00) dollars in value of a real estate and personal property of every description owned and used in the City of Mullins, South Carolina, except such as is exempt from taxation under the Constitution and laws of the State of South Carolina, is and shall be levied and paid into the City Treasury for the credit to the City of Mullins for the corporate purposes, permanent; improvements, and for the purpose of paying current expense of said municipality; and any indebtedness that may have been incurred and so much thereof as may be necessary to make the payment any and all notes that may be owned by the City of Mullins wherein taxes have been pledged for payment of said notes. Such tax is levied on such property as is assessed for taxation for county and state purposes.

SECTION 3. The billing dates, the penalty dates, and the amount of the penalty which shall be levied for delinquent taxes shall be as follows:

The billing date shall be September 30, 2019; on January 16th following the next year in which the taxes become due, the Treasurer shall add a penalty of three (3%) percent to all property taxes remaining unpaid. On February 2, 2020, an additional seven (7%) percent shall be added to all property taxes remaining unpaid. On March 17, 2020, an additional penalty of five (5%) percent shall be added to all property taxes remaining unpaid. Following, the person officially charged with the collection of delinquent taxes, penalties, and costs then due, shall advertise, as now provided by law, the property for sale once a week for three successive weeks.

SECTION 4. The delinquent Tax Collector shall be responsible for the collection of the delinquent taxes.

SECTION 5. The Mayor along with the City Administrator shall administer the budget and may authorize the transfer of appropriated funds within and between departments as necessary to achieve goals of the budget.

Ordinance 2019-05

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SECTION 2-30 OF ARTICLE 3 – CHAPTER II

SECTION 6. If for any reason any sentence, clause, or provision of ordinance shall be declared invalid, such shall not affect the remaining provisions thereof.

ADOPTED IN COUNCIL DULY ASSEMBLED THE 11th DAY OF JUNE, TWO THOUSAND NINETEEN.

Introduced: **5-14-19**

Mayor

Final Reading & Adoption:

6-11-19

ATTEST:

City Clerk

APPROVED AS TO FORM:

Members of City Council

City Attorney

MULLINS POLICE DEPARTMENT
151 E. FRONT ST
P.O. DRAWER 408
MULLINS, SC 29574



CHIEF OF POLICE MICHAEL J. BETHEA
PHONE: (843) 464-0707
FAX: (843) 464-0722

June 4, 2019

Mullins City Council
151 E. Front St.
Mullins, SC 29574

To City of Council Members:

I have included our monthly report what will show a break down and comparison of reported crimes in the City of Mullins for the month of ~~April~~^{May}. If you have any questions in regards to this report, I would be more than happy to sit down and go over each one in detail. Since our last meeting we have had:

- The three of the seven new cars have been delivered. The other four should be ready next week.
- The cadets have completed weeks 1 & 2 of the new 4 X 8 curriculum for SCCJA.
- Actively working on and solving old and new cases

I would like to extend an open invitation for all council members, to take part of our "Ride Along Program". If you are interested, please get in contact with Captain Mostowski or myself. Again, thank you very much for your continued support of myself and the department.

Sincerely,

A handwritten signature in blue ink that reads "Michael J. Bethea".

Chief Michael J. Bethea

SLED	Inhouse Code / Description	Last Year	This Year
ALCOHOL CRIMES			
90D	90D DRIVING UNDER THE INFLUENCE		
90E	90E DRUNKENNESS	2	5
90G	90G LIQUOR LAW VIOLATIONS		
Total for Category:		2	5
ARSON/SUSPICIOUS FIRE			
200	200 ARSON	1	
978	978 SUSPICIOUS FIRE		
Total for Category:		1	0
ASSAULTS			
100	100 KIDNAPING / ABDUCTION		
11A	11A RAPE - FORCIBLE		
11B	11B SODOMY - FORCIBLE	1	
11C	11C SEXUAL ASSAULT WITH AN OBJECT		
11D	11D FONDLING - FORCIBLE	1	1
13A	13A ASSAULT - AGGRAVATED	1	7
13A	CDA CDV - AGGRAVATED		1
13B	13B ASSAULT - SIMPLE	7	16
13B	CDS CDV - SIMPLE	6	4
13C	13C ASSAULT - INTIMIDATION	6	1
13C	CDI CDV - INTIMIDATION		
36A	36A INCEST		
36B	36B RAPE - STATUTORY		
36C	36C INDECENT EXPOSURE (SEXUAL NATURE)		
753	753 TELEPHONE CALLS - OBSCENE, HARASSING	1	2
Total for Category:		23	32
DRUG CRIMES			
35A	35A DRUG / NARCOTIC VIOLATIONS	2	5
35B	35B DRUG EQUIPMENT VIOLATIONS	1	1
Total for Category:		3	6
HOMICIDE CRIMES			
09A	09A MANSLAUGHTER		
09B	09B NEGLIGENT MANSLAUGHTER		
09C	09C JUSTIFIABLE HOMICIDE		
Total for Category:		0	0
INFORMATION ONLY REPORTS - NRP			
NRP	90T TRAFFIC OFFENSES	12	40
NRP	NRP INCIDENT NOT REPORTED	87	74
Total for Category:		99	114
LARCENY CRIMES			
120	120 ROBBERY	1	1
210	210 EXTORTION / BLACKMAIL		
220	220 BURGLARY / BREAKING & ENTERING	20	9
23A	23A POCKET-PICKING		
23B	23B PURSE-SNATCHING		
23C	23C SHOPLIFTING	8	2
23D	23D THEFT FROM BUILDING		2
23E	23E THEFT FROM COIN OPERATED MACHINE		

SLED	Inhouse Code / Description	Last Year	This Year
LARCENY CRIMES			
23F	23F THEFT FROM MOTOR VEHICLE	6	3
23G	23G THEFT OF MOTOR VEHICLE PARTS OR ACCESSORIES		1
23H	23H LARCENY - ALL OTHER	9	12
240	240 MOTOR VEHICLE THEFT	2	1
250	250 COUNTERFEITING / FORGERY	2	1
26A	26A FRAUD / CONFIDENCE GAME / BREACH OF TRUST	2	
26B	26B TELLER MACHINE FRAUD	1	
26C	26C IMPERSONATION		
26D	26D WELFARE FRAUD		
26E	26E WIRE FRAUD	1	
270	270 EMBEZZLEMENT		1
280	280 STOLEN PROPERTY OFFENSES	3	
756	756 USING MOTOR VEHICLE WITHOUT CONSENT		3
90A	90A BAD CHECKS		
Total for Category:		55	36

OTHER CRIMES			
26F	26F IDENTITY THEFT		
26G	26G HACKING COMPUTER INVASION		
370	370 PORNOGRAPHY / OBSCENE MATERIAL		
520	520 WEAPON LAW VIOLATIONS	2	1
64A	64A HUMAN TRAFFICKING / COMMERCIAL SEX ACTS		
64B	64B HUMAN TRAFFICKING / INVOLUNTARY SERVITUDE		
720	720 ANIMAL CRUELTY		
90B	90B CURFEW / LOITERING / VAGRANCY VIOLATIONS		
90C	90C DISORDERLY CONDUCT	6	7
90F	90F FAMILY OFFENSES, NONVIOLENT	3	
90H	90H PEEPING TOM		
90I	90I RUNAWAY		
90J	90J TRESPASS OF REAL PROPERTY	6	6
90K	90K INCORRIGIBLE	1	
90L	90L TRUANCY		
90N	90N RESISTING ARREST		
90P	90P CONTRIBUTING TO DELINQUENCY OF A MINOR		
90Z	90Z ALL OTHER OFFENSES	18	15
979	979 MISSING PERSONS		1
980	980 SUICIDES		
992	992 PROWLER		
Total for Category:		36	30

OTHER MONEY CRIMES			
39A	39A BETTING / WAGERING		
39B	39B ASSISTING GAMBLING		
39C	39C GAMBLING EQUIPMENT VIOLATIONS		
39D	39D SPORTS TAMPERING		
510	510 BRIBERY		
Total for Category:		0	0

PROSTITUTION			
40A	40A PROSTITUTION		
40B	40B ASSISTING OR PROMOTING PROSTITUTION		
40C	40C PURCHASING PROSTITUTION		

SLED	Inhouse Code / Description	Last Year	This Year
Total for Category:		0	0
VANDALISM/DAMAGE			
290	290 VANDALISM OF PROPERTY	15	14
Total for Category:		15	14
Total for Reporting Period:		234	237

To: Mayor and Members of Council

From: ANNE POOTE

Date: June 5, 2019

Re: Museum Monthly Report - May 2019

Sixty three (63) people toured the Museum during the month of May 2019 broken down in these categories

Peer Dev	7
IN State	36
Out of State	20
International	0

The May visitors came from NC, VA, NJ, Mass, Ohio and Illinois

↳ A family from Virginia on their trip ^{back} to Virginia, chose to visit the Museum and the community because the youngest (2 1/2 years) son was named Mullins. He had a great time and had his picture made with "Roscoe" the Mule.

As the month drew to a close, a young woman and her friend came to the Museum to check us out. Her last name was Mullins. We talked about Colonel Mullins and his role in the railroad. She also took a photo of our Mullins city seal.