

CITY OF MULLINS

151 E. Front Street
P. O. Drawer 408
Mullins, South Carolina 29574



PHONE: (843) 464-9583
FAX: (843) 464-5202

Raymond Pridgen Auditorium Tuesday, June 13, 2017 6:00 P.M.

A G E N D A

- 1. Call Meeting to Order & Welcome:** Mayor McMillan
Pledge of Allegiance:
Invocation:
- 2. Disclosure that local media has been informed of meeting pursuant to South Carolina Freedom of Information Act:**
- 3. Approval of Agenda:**
- 4. Consent Agenda:**
 - (a) Approval of Minutes – May 9, 2017 – City Council Meeting
 - (b) Approval of Minutes – May 23, 2017 – Special City Council Meeting
 - (c) Approval of Monthly Bills
- 5. Old Business:**
 - (a) 2nd Reading of Ordinance #17-003, “An Ordinance To Raise Revenue And Adopt A Budget For The Fiscal Year Ending June 30, 2018”

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City Council Meeting Agenda
Tuesday, June 13, 2017

7. New Business:

(a) Consideration of a proposal from Alliance Engineering to conduct a study of drainage infrastructure in selected areas.

(b) Consideration of a proposal from Kenneth Cobb & Company, P.C. for annual audit services

9. Committee Reports:

Police – Council Member Terry Davis

Fire – Mayor Pro Tem Pat Phillips

Recreation – Council Member Jo Sanders

Street/Sanitation - Mayor Pro Tem Pat Phillips

Finance – Council Member Carolyn Wilson

10. Comments:

11. Adjournment:

Minutes
City Council Meeting
Tuesday, May 9, 2017

The regular monthly meeting of the Mullins City Council was held Tuesday, May 9, 2017 at 6:00 P.M. in the Raymond Pridgen Auditorium. The following were notified of the time, date, and place of the meeting: Mayor William L. "Bo" McMillan and Members of City Council, the City Staff, and the press. Present at the meeting were the following: Mayor William L. "Bo" McMillan, Mayor Pro Tem Patricia Phillips, Council Members: Terry Davis, Carolyn Wilson, Jo Sanders, Eddie Kitchen, Robert Woodbury, City Attorney Robert Corley, Police Chief Mike Bethea, Street Supervisor Tarus Gilchrist, Revel Rogers, Carolyn D. Gause, Joe Graham, Chuck McNeil, Public Access TV, and many others.

1. Call Meeting To Order & Welcome: Mayor McMillan called the meeting to order and welcomed all present.

Robert Woodbury led everyone in the Pledge of Allegiance.

Invocation: The invocation was given by Carolyn Donnelly Gause.

Wilson noted Prayer in the Square will be held next month before Council Meeting. Everyone is welcome.

2. Disclosure that local media has been informed of meeting pursuant to South Carolina Freedom of Information Act: Mayor McMillan stated the local media had been contacted regarding the time, date, and place of the regular scheduled meeting for May 9, 2017.

3. Approval of Agenda: Mayor Pro Tem Phillips made a motion to approve the Agenda. Council Member Eddie Kitchen seconded the motion.

4. Consent Agenda:

- (a) Approval of Minutes – May 9, 2017 – City Council Meeting
- (b) Approval of Minutes – May 23, 2017 – Special City Council Meeting
- (b) Approval of March 2017 Monthly Bills

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Tuesday, May 9, 2017

Council Member Kitchen noted his reasons for not voting for the resolution to designate the City Hall parking area as the site of a public festival or special event at which alcoholic beverages may be consumed.

5. Old Business:

(a) Consideration of a request for funding from the Pee Dee Regional Transportation Authority (PDRTA)

Mayor McMillan recognized Chuck McNeil with PDRTA. McNeil stated PDRTA runs 7 days a week. The route begins in Mullins and makes three stops in Myrtle Beach. The cost to operate yearly is \$251,820.00. Federal and State monies are used but that is not enough to operate. McNeil asked the City to consider funding \$5842.00 for the upcoming year. The City of Marion, and Marion County will also be asked for the same funding. Mayor Pro Tem Phillips stated a 10 ride pass for \$45.00 should be offered to the Mullins riders. Mayor McMillan stated those passes could be sold at Bi-Lo.

(b) Second Reading of Ordinance #17-001, "AN ORDINANCE TO AMEND THE POLICE DEPARTMENT STANDARD OPERATING PROCEDURES

Council Member Wilson made a motion to accept the Second Reading of Ordinance #17-001, "AN ORDINANCE TO AMEND THE POLICE DEPARTMENT STANDARD OPERATING PROCEDURES. Council Member Kitchen seconded the motion. The motion was accepted.

7. New Business:

(a) Consideration of a resolution promoting safety in the workplace and compliance with all federal and state safety regulations.

Council Member Woodbury made a motion to accept the consideration of a resolution promoting safety in the workplace and compliance with all federal and state safety regulations. Council member Kitchen seconded the motion. The motion was accepted.

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(b) Consideration of a request from the American Diabetes Association and South Carolina DHEC to use the Miles Center for a Diabetes Education Program.

Hudspeth stated a request was made by DHEC for the use of the Miles Community Center for Diabetes awareness. They asked to use the building on Saturday afternoons for a year. They are non-profit so they should not have to pay rental fees.

8. Committee Reports:

Police – Council Member Terry Davis
Fire – Mayor Pro Tem Pat Phillips
Recreation – Council Member Jo Sanders
Street/Sanitation - Mayor Pro Tem Pat Phillips
Finance – Council Member Carolyn Wilson

Hudspeth stated Fire and Police reports were included in the packets. The fire truck should be delivered in June. The Street Sweeper has been delivered and Tarus, Dennis Floyd, and Curtis have all completed the 5 hour training.

9. Comments:

Mayor Pro Tem Phillips stated the City should help with the cleanup in Nichols.

Council Member Davis stated the property on Academy Street needs to be maintained. Hudspeth stated it would be taken care of ASAP. Maintenance on all over grown properties will begin the end of this month.

Council Member Woodbury stated the Back To School event will be held on August 12th at the high school.

10. Adjournment:

Mayor Pro Tem Phillips made a motion to adjourn. Council Member Davis seconded the motion.

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Minutes - City Council Meeting
Tuesday, May 9, 2017

William L. McMillan
Mayor

Attest:

Felicia S. Turner, City Clerk

**Minutes
Special City Council Meeting
Tuesday, May 23, 2017**

The special meeting of the Mullins City Council was held Tuesday, April 11, 2017 at 6:00 P.M. in the Raymond Pridgen Auditorium. The following were notified of the time, date, and place of the meeting: Mayor William L. "Bo" McMillan and Members of City Council, the City Staff, and the press. Present at the meeting were the following: Mayor William L. "Bo" McMillan, Mayor Pro Tem Patricia Phillips, Council Members: Carolyn Wilson, Jo Sanders, Eddie Kitchen, Robert Woodbury, City Attorney Robert Corley, Police Chief Mike Bethea, Street Supervisor Tarus Gilchrist, Joe Graham, and many others.

1. Call Meeting To Order & Welcome: Mayor McMillan called the meeting to order and welcomed all present.

Pledge of Allegiance

Invocation: The invocation was given by Council Member Carolyn Wilson.

2. Disclosure that local media has been informed of meeting pursuant to South Carolina Freedom of Information Act: Mayor McMillan stated the local media had been contacted regarding the time, date, and place of the special meeting for May 23, 2017.

3. New Business:

(a) 1st Reading of Ordinance #17-003, "An Ordinance To Raise Revenue And Adopt A Budget For The Fiscal Year Ending June 30, 2018"

Council Member Sanders made a motion to accept the 1st Reading of Ordinance #17-003, "An Ordinance To Raise Revenue And Adopt A Budget For The Fiscal Year Ending June 30, 2018". Council Member Kitchen seconded the motion. The motion was accepted.

A copy of the Budget Workshop notes is attached.

4. Adjournment: Mayor McMillan stated the meeting was adjourned.

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Minutes - Special City Council Meeting
Tuesday, May 23, 2017

William L. McMillan
Mayor

Attest:

Felicia S. Turner
City Clerk

BUDGET WORKSHOP

May 23, 2017

2017/2018 Budget Summary

The City will use three primary funds for the FY 18 budget. They are the General Fund, the Hospitality Tax Fund and the Capital Fund.

General Fund: The General Fund is where all general revenues of the city (taxes, fines, business licenses and building permits) are recorded. It is also where all the general operations expenses (police, fire, administration, street, recreation) are recorded.

Hospitality Tax Fund: The Hospitality Tax Fund is where all revenues derived from our hospitality tax are deposited. As required by SC state law, all expenses paid from this fund must be related to tourism promotion. This includes general expenses incurred by the city for the operation of the Tobacco Museum. It also includes other expenses related to the city's efforts to promote tourism such as advertising and development of recreation facilities that attract visitors from outside our city limits.

Capital Fund: The Capital Fund is where we deposit some surplus revenues from the General Fund and some other revenue designated specifically for capital projects.

Overview of FY 18 Budget:

State law requires council adopt a balanced budget each year. When projected expenses exceed projected revenues, council may choose to use reserve funds. Our current General Fund budget (FY17) projects the use of around \$33,623 in reserve funds. The proposed FY18 budget currently projects the use of \$49,400 in reserves. It is unclear at this time if any of those budgeted reserves will be needed in the current fiscal year.

As drafted, the FY18 budget projects expenses to be up by less than 1% from the current year budget, or roughly \$27,000. Revenues are projected to be down by less than 1%, or roughly \$28,000 from the current year budget.

I have attempted to maintain the same level of service with this year's budget. Our revenues are fairly flat from year to year. This makes it difficult to find funds to cover increases such as new services, new salaries or new equipment.

There are a couple of expense increases in the proposed budget that make it particularly difficult to balance the budget this year. The first is one of many projected annual increases the state has mandated to improve the financial sustainability of the SC Employees Retirement Fund. All entities that participate must increase the employer portion of their contribution by a full 2% this year. That is 2% of all city payroll and equals around \$35,000. Future budgets will see an increase of 1% annually for the next five years.

The other major increases are in our workers' compensation and liability insurance premiums. We have had a few bad years in these pools and the rates are increasing as a result. This year's total increase adds about \$41,000 to the proposed budget.

New Employees

The budget includes no new full time employees and provides the same level of staffing in all our departments. This includes the Fire Department where we started staffing a new station this year by splitting staff with the main station. Fully staffing this station would require a minimum of three employees. We also have a third station that will be under construction soon and it will need to be staffed when completed.

Vehicles and Equipment

The budget includes no money for vehicles or any capital purchases. This is helpful in balancing the budget this year but is not sustainable in future years. Our police fleet is in pretty good shape currently, but their vehicles age quickly because of heavy use. The street department is also in need of at least one new dump truck, but we will try to postpone that for one more year.

Salary Adjustments

The proposed budget allocates 2% for an across the board cost of living adjustment. The last increase given to our employees was in July of 2014 so it is desperately needed by our employees due to rising costs. This year is more important than ever because employees must also increase their own funding to the state retirement system. Employees' contributions to the system will increase by .38 percent. In addition, it is likely they will see an increase in their state health insurance premiums, but that will not be applied until January 2018. There are also some funds allocated for the Police Department (\$5,000) to cover promotions for some of the positions vacated over the last year or so.

General Fund:

Revenues: Budgeted Revenues will be nearly the same as the current year. I am including an allocation of reserves to the general fund in the amount of \$49,400.

Expenses: Budgeted expenses will increase less than 1%. The largest increase is in the General Government Department to cover the increases in insurance premiums discussed earlier. Most of the other departments will see their budgets decrease.

Hospitality Tax Fund:

The amounts of revenues and expenses in the Hospitality Tax Fund will be about the same as last year. We will continue to fund Museum expenses with money from the fund. A number of organizations or events will receive small amounts from the fund to promote tourism. Promotional billboards will be funded at \$16,000 and TV8 advertisements will be funded at \$7,200. PDRTA is fully funded as they requested at \$5800. The remainder of the expenses, roughly \$77,000, will be used to service the debt on the park upgrades bond.

I have allocated \$25,000 from our Hospitality Fund Reserves toward the African American Museum. This could be used to construct a climate controlled room in the depot that would be used to properly store items collected for the museum, or any other purpose council chooses.

Capital Fund:

The FY 2017 Budget includes only items that are paid for through grants and donations within the Recreation Department. These are small improvements that are typically funded through our annual PARD grant and for specific projects funded by donations.

CITY OF MULLINS
ORDINANCE NUMBER 17-003
SECTION 2-39 OF ARTICLE 3 – CHAPTER II
TO RAISE REVENUE AND ADOPT A BUDGET FOR THE FISCAL YEAR
ENDING JUNE 30, 2018

WHEREAS, Section 47-55 (3) of the South Carolina code requires that a municipal Council shall act by ordinance to adopt budgets and levy taxes pursuant to public notices.

NOW THEREFORE, BE IT ORDAINED BY the Governing Body of the City of Mullins, in Council duly assembled and by the authority of the same.

SECTION 1. That the prepared budget and the established revenue for payment of same is hereby adopted and is hereby made a part hereof as fully as if incorporated herein and copy thereof is attached hereto.

SECTION 2. That a tax to cover the period from the 1st day of July, 2017 to the 30th day of June, 2018, both inclusive, for the sums and in the manner hereinafter mentioned, is and shall be levied, collected, and paid into the treasury to the City of Mullins for the use and service thereof; i.e., a tax of \$.167 on every one hundred (\$100.00) dollars in value of a real estate and personal property of every description owned and used in the City of Mullins, South Carolina, except such as is exempt from taxation under the Constitution and laws of the State of South Carolina, is and shall be levied and paid into the City Treasury for the credit to the City of Mullins for the corporate purposes, permanent; improvements, and for the purpose of paying current expense of said municipality; and any indebtedness that may have been incurred and so much thereof as may be necessary to make the payment any and all notes that may be owned by the City of Mullins wherein taxes have been pledged for payment of said notes. Such tax is levied on such property as is assessed for taxation for county and state purposes.

SECTION 3. The billing dates, the penalty dates, and the amount of the penalty which shall be levied for delinquent taxes shall be as follows:

The billing date shall be September 30, 2017; on January 16th following the next year in which the taxes become due, the Treasurer shall add a penalty of three (3%) percent to all property taxes remaining unpaid. On February 2, 2018, an additional seven (7%) percent shall be added to all property taxes remaining unpaid. On March 17, 2018, an additional penalty of five (5%) percent shall be added to all property taxes remaining unpaid. Following, the person officially charged with the collection of delinquent taxes, penalties, and costs then due, shall advertise, as now provided by law, the property for sale once a week for three successive weeks.

SECTION 4. The delinquent Tax Collector shall be responsible for the collection of the delinquent taxes.

SECTION 5. The Mayor along with the City Administrator shall administer the budget and may authorize the transfer of appropriated funds within and between departments as necessary to achieve goals of the budget.

Ordinance 17-003

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SECTION 2-30 OF ARTICLE 3 – CHAPTER II

SECTION 6. If for any reason any sentence, clause, or provision of ordinance shall be declared invalid, such shall not affect the remaining provisions thereof.

ADOPTED IN COUNCIL DULY ASSEMBLED THE 13th DAY OF JUNE, TWO THOUSAND SEVENTEEN.

Introduced: **5-23-17**

Final Reading & Adoption:

6-13-17

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

Mayor

Members of City Council

MULLINS POLICE DEPARTMENT
151 E. FRONT ST
P.O. DRAWER 408
MULLINS, SC 29574



CHIEF OF POLICE MICHAEL J. BETHEA
PHONE: (843) 464-0707
FAX: (843) 464-0722

June 7, 2017

Mullins City Council
151 E. Front St.
Mullins, SC 29574

To City of Council Members:

I have included our monthly report what will show a break down and comparison of reported crimes in the City of Mullins for the month of May. If you have any questions in regards to this report, I would be more than happy to sit down and go over each one in detail. Since our last meeting we have had:

- Actively working on and solving old and new cases

Thank you very much for your continued support of myself and the department.

Sincerely,


Chief Michael J. Bethea

SLED	Inhouse Code / Description	Last Year	This Year
ALCOHOL CRIMES			
90D	90D DRIVING UNDER THE INFLUENCE		1
90E	90E DRUNKENNESS	7	3
90G	90G LIQUOR LAW VIOLATIONS	5	2
Total for Category:		12	6
ARSON/SUSPICIOUS FIRE			
200	200 ARSON		
978	978 SUSPICIOUS FIRE		
Total for Category:		0	0
ASSAULTS			
100	100 KIDNAPING / ABDUCTION	1	1
11A	11A RAPE - FORCIBLE	1	
11B	11B SODOMY - FORCIBLE		
11C	11C SEXUAL ASSAULT WITH AN OBJECT		
11D	11D FONDLING - FORCIBLE		
13A	13A ASSAULT - AGGRAVATED	4	3
13A	CDA CDV - AGGRAVATED		2
13B	13B ASSAULT - SIMPLE	11	16
13B	CDS CDV - SIMPLE	4	5
13C	13C ASSAULT - INTIMIDATION	6	2
13C	CDI CDV - INTIMIDATION		
36A	36A INCEST		
36B	36B RAPE - STATUTORY		
36C	36C INDECENT EXPOSURE (SEXUAL NATURE)	1	1
753	753 TELEPHONE CALLS - OBSCENE, HARASSING	3	1
Total for Category:		31	31
DRUG CRIMES			
35A	35A DRUG / NARCOTIC VIOLATIONS	5	6
35B	35B DRUG EQUIPMENT VIOLATIONS	5	4
Total for Category:		10	10
HOMICIDE CRIMES			
09A	09A MANSLAUGHTER		
09B	09B NEGLIGENT MANSLAUGHTER		
09C	09C JUSTIFIABLE HOMICIDE		
Total for Category:		0	0
INFORMATION ONLY REPORTS - NRP			
NRP	90T TRAFFIC OFFENSES	22	23
NRP	NRP INCIDENT NOT REPORTED	113	120
Total for Category:		135	143
LARCENY CRIMES			
120	120 ROBBERY		
210	210 EXTORTION / BLACKMAIL		
220	220 BURGLARY / BREAKING & ENTERING	4	3
23A	23A POCKET-PICKING		
23B	23B PURSE-SNATCHING		
23C	23C SHOPLIFTING	2	6
23D	23D THEFT FROM BUILDING		1
23E	23E THEFT FROM COIN OPERATED MACHINE		

SLED	Inhouse Code / Description	Last Year	This Year
LARCENY CRIMES			
23F	23F THEFT FROM MOTOR VEHICLE	2	2
23G	23G THEFT OF MOTOR VEHICLE PARTS OR ACCESSORIES	2	
23H	23H LARCENY - ALL OTHER	13	5
240	240 MOTOR VEHICLE THEFT	1	3
250	250 COUNTERFEITING / FORGERY	1	1
26A	26A FRAUD / CONFIDENCE GAME / BREACH OF TRUST	2	2
26B	26B TELLER MACHINE FRAUD		
26C	26C IMPERSONATION	1	
26D	26D WELFARE FRAUD		
26E	26E WIRE FRAUD		
270	270 EMBEZZLEMENT		
280	280 STOLEN PROPERTY OFFENSES	1	1
756	756 USING MOTOR VEHICLE WITHOUT CONSENT		
90A	90A BAD CHECKS		1
Total for Category:		29	25

OTHER CRIMES

26F	26F IDENTITY THEFT		
26G	26G HACKING COMPUTER INVASION		
370	370 PORNOGRAPHY / OBSCENE MATERIAL		
520	520 WEAPON LAW VIOLATIONS	1	3
64A	64A HUMAN TRAFFICKING / COMMERCIAL SEX ACTS		
64B	64B HUMAN TRAFFICKING / INVOLUNTARY SERVITUDE		
720	720 ANIMAL CRUELTY		
90B	90B CURFEW / LOITERING / VAGRANCY VIOLATIONS	4	1
90C	90C DISORDERLY CONDUCT	7	8
90F	90F FAMILY OFFENSES, NONVIOLENT	1	1
90H	90H PEEPING TOM		
90I	90I RUNAWAY	2	1
90J	90J TRESPASS OF REAL PROPERTY	3	4
90K	90K INCORRIGIBLE		
90L	90L TRUANCY		
90N	90N RESISTING ARREST	2	
90P	90P CONTRIBUTING TO DELINQUENCY OF A MINOR		
90Z	90Z ALL OTHER OFFENSES	30	31
979	979 MISSING PERSONS		
980	980 SUICIDES		
992	992 PROWLER	1	2
Total for Category:		51	51

OTHER MONEY CRIMES

39A	39A BETTING / WAGERING		
39B	39B ASSISTING GAMBLING		
39C	39C GAMBLING EQUIPMENT VIOLATIONS		
39D	39D SPORTS TAMPERING		
510	510 BRIBERY		
Total for Category:		0	0

PROSTITUTION

40A	40A PROSTITUTION		
40B	40B ASSISTING OR PROMOTING PROSTITUTION		
40C	40C PURCHASING PROSTITUTION		

SLED	Inhouse Code / Description	Last Year	This Year
Total for Category:		0	0
VANDALISM/DAMAGE			
290	290 VANDALISM OF PROPERTY	14	8
Total for Category:		14	8
Total for Reporting Period:		282	274



Happening Around the City

Anderson Brother Bank donated a 2014 Dodge Charger to Mullins Police Department in effort to give back to the community.



Department Announcements

Mullins Police Department enjoyed lunch with students from North Mullins Primary and Mullins Early Childhood.



Mullins Fire Department participated in a Mock School Bus Fire Drill.



Upcoming Events

June 3, 2017
Let's Cruise Main Street
4pm

June 13, 2017
City Council Meeting
6pm

July 1, 2017
Celebrations of Heroes
3pm

If you have any ideas or concerns for the newsletter please contact Holly Jackson or Shonda Griggs



ANDERSON BROTHERS BANK

www.ABBank.com

PO Box 310 • Mullins, SC 29574-0310
(843) 464-6271 • Fax (843) 464-2853

DATE	ENCLOSURES	PAGE
6/05/17		1
PRIMARY ACCOUNT	CIF NUMBER	
XXXXXX2326	M457500	

NOW OPEN

We are continuing to grow in order to better serve you! Stop by our newest location in Myrtle Beach:

2711 Agnes Lane

[in Market Common beside Vinings Apartments]

2251 1 AV 0.370 P:2251 / T:11 / S:



CITY OF MULLINS
PROJECT FUND 2016
151 E FRONT ST
PO BOX 408
MULLINS SC 29574-0408



CHECKING ACCOUNTS

SMALL BUSINESS ACCOUNT		Item Truncation	
Account Number	XXXXX2326	Statement Dates	5/08/17 thru 6/05/17
Balance Forward	320,614.93	Days in the Statement Period	29
Deposits/Credits	.00	Avg Ledger Balance	121,045
3 Checks/Debits	320,614.93	Avg Collected Balance	121,045
Service Charge	.00		
Interest Paid	.00		
Current Balance	.00		

DEBITS

Date	Description	Amount
5/09	PER DAVID HUDSPETH	132,985.00
5/26	FORCE PAY DEBIT	35,465.27
5/26	FORCE PAY DEBIT	152,164.66

ACCOUNT BALANCES BY DAY

Date	Balance	Date	Balance	Date	Balance
5/08	320,614.93	5/09	187,629.93	5/26	.00

*** END OF STATEMENT ***

